

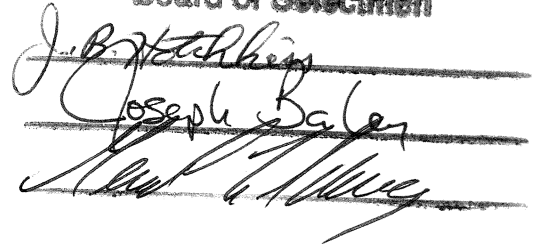
Town of Middleton  
Board of Selectmen Meeting  
November 24, 2014

Called to order at 6:30 P.M

BOS Members Present: J. Hotchkiss, J. Bailey, M. Schwarz

Pledge of Allegiance Recited

Approved By  
Board of Selectmen



J. Hotchkiss thanked all for good thoughts while out for surgery.

**Signature Action:**

- M. Schwarz motions to accept the minutes as written from 11-10-14. J. Bailey seconds, all in favor.
- Tax overlay sheet needs to be signed for DRA to proceed with setting the new rate. J. Bailey motioned to sign tax rate. M. Schwarz second, all in favor.
- New Healthtrust rate approved for 2015

**Old Business**

- Personnel Policy- J. Hotchkiss would like Board to sit down with Committee and review changes and wording then present at a public meeting. Laura will set up meeting.
- Generator- Laura will call K & M to come out and look at generator.
- OTH Rentals- should price increase for rentals. J. Hotchkiss will call around and see what current rates are at other facilities.
- TOPS- called regarding a letter they received letting them know that Tuesday will no longer be available for rentals effective January 1, 2015. They do not understand why they have to move their location. They have had this location for 2 years. J. Hotchkiss will talk to the fire department to see if they can switch their one training day, and J. Hotchkiss will contact TOPS.
- Concerns with a certain individual trespassing on Mount Jessie (Town Property). J. Bailey talked to the Police Chief and the town can issue a trespass on town property. M. Schwarz will work with the Police Chief on the written letter.

**New Business**

- RMON & Fairpoint here to discuss the possibilities of switching service from Bay Ring to Fairpoint. Currently one connection shared by three locations. They would provide new telephones, internet at municipal building would be 10X, Town Clerk would have a direct connection to the state (DOT may start charging for the current connection). The current Bay Ring contract is to auto renew in December this year. Metrocast wanted to farm out to another company. We need 12 phones at Municipal Building, 2 at Fire Department, 1 at Highway. All locations would have their own internet, more modem equipment. Fairpoint would like a 5 year agreement. \$1176.00 a month. J. Bailey will look into the switch and research more. Will discuss at next meeting.
- Septic at the Municipal and Old Town Hall were pumped by Lapierre's.
- Town Attorney responded to why background checks should be done on all new town employees and what the Board should be looking for when reviewing. This information will be included in the personnel policy.
- Holiday Lights- Discussion had to put a smaller tree this year on the OTH lawn. Possibly do fundraising next year to decorate the larger trees.
- J. Mammone came forward with concerns that the town does not charge for propane inspections. Other towns charge a fee for these inspections. He would like the Board to review other town processes and set a fee for this service. The town is paying him for his services and not collecting from residents. In order to set a fee there may have to be a public hearing. J.

Bailey and J. Mammone will work together and review other towns and come up with something to bring back to the Board.

- Holiday hours for Wednesday November 26, 2014. The office will close at noon.

### **Public Participation**

- Janet Kalar brought forth an email she received from NHMA legal inquiries regarding tax withholdings for supervisors. She spoke of a 218 agreement. She does agree that they are considered employees but not sure if they should be taxed. Laura advised that the town attorney stated that they are employees and need to follow all IRS guidelines including being taxed.
- Janet Kalar questioned T. Laughy's 40 hours. She understands she works several different jobs, but is questioning how she is getting 40 hours when she is gone in the middle of the day to drive bus and there is no one around in the afternoon. J. Hotchkiss replied with all employees fill out individual time cards specifying their hours. Laura stated that sometimes T. Laughy's car was parked behind the building.
- Janet Kalar requested a key to the Municipal Building for the Village District. J. Bailey stated there are only so many keys and it cannot be duplicated. Laura advised that the PD has a key to the front door and can access if needed.

J. Bailey motions to adjourn at 8:05 PM, M. Schwarz seconds, all in favor.

Respectfully submitted by:

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Laura Parker, BOS Secretary